

# Community Education Request Form

## YOUR DETAILS

Name		
Position		
Organisation		
Phone	Mobile	Fax
Email		

## SESSION DETAILS – what type of session are you requesting?

<input type="checkbox"/> Information session	<input type="checkbox"/> Conference presentation	<input type="checkbox"/> Community event or expo
<input type="checkbox"/> Participate in a panel	<input type="checkbox"/> Other	

## TOPICS OF INTEREST

<input type="checkbox"/> Roles and Functions of the Public Guardian (For children and young people)
<input type="checkbox"/> The Community Visitor Program
<input type="checkbox"/> Child Advocacy
<input type="checkbox"/> Other

Reason for request (e.g. staff training)

## DETAILS OF THE EVENT

Preferred date	Alternative date
Start time	Finish time
Venue details	
Is parking available? <input type="checkbox"/> Yes <input type="checkbox"/> No	

## AUDIENCE DETAILS

Approximately how many will be in attendance?
What knowledge does the audience have of the Public Guardian?
Audience background
What equipment is available? (if applicable) <input type="checkbox"/> Laptop <input type="checkbox"/> Whiteboard <input type="checkbox"/> Data Projector

## OTHER RELEVANT INFORMATION

RETURN THIS FORM to Office of the Public Guardian, PO Box 13554, George Street, Brisbane  
4003 Email: [comms@publicguardian.qld.gov.au](mailto:comms@publicguardian.qld.gov.au) Fax (07) 3738 9496