

Guardians and administrators

How can they help you?

Queensland Public Guardian



Easy English

Help with this book



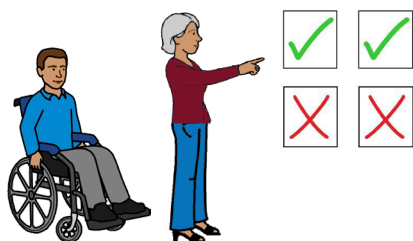
You can get someone to help you

- understand this book
- find more information.

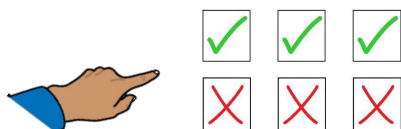
About this book



This book is from the Public Guardian of Queensland.



A **guardian** is someone who can help you make personal and health decisions.

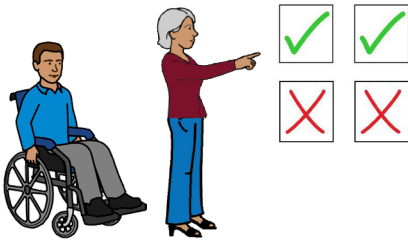


This book is about who can help people in Queensland with different decisions.

What are your rights?



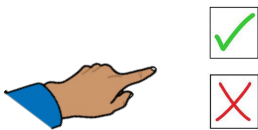
Everyone has the right to make their own decisions.



You might need help to make decisions.



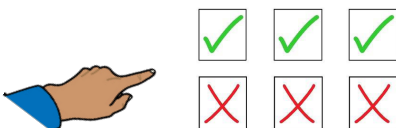
You have the right to get help.



You can get someone to help you with

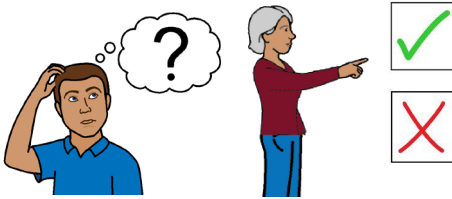
- some decisions in your life

or



- all decisions you need to make.

When might you need help to make a decision?



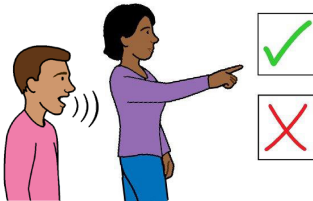
Someone can help you if you do **not** have full **capacity** to make decisions yourself.

Capacity means



- you understand what is happening

- you understand the choices you have



- you can make a decision **without** someone else telling you what to do



- you can communicate the decision.



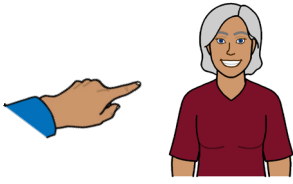
You might **not** have capacity because

- you are very sick



- it is hard to tell others what you think.

Who can help you with decisions



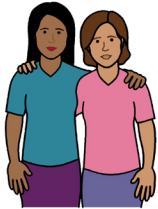
You can choose someone you trust to help you make decisions if you **cannot**.



For example, you can choose

- a family member

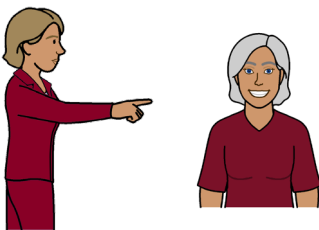
or



- a good friend.

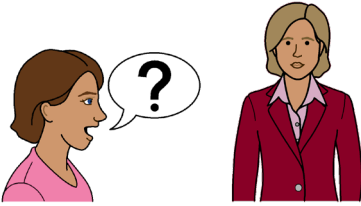


If no one can help you, you can get help from the **Queensland Civil and Administrative Tribunal** or **QCAT**.

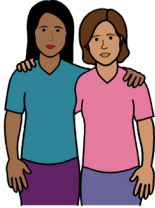


QCAT can choose someone to help you make decisions.

How does QCAT choose someone to help you?



A person can ask QCAT to choose someone.



The person who asks must

- know you
- show QCAT that you need help to make some or all personal or health decisions.



How can QCAT help you?

QCAT will

- meet with you to find out what you need
- ask you what you think.



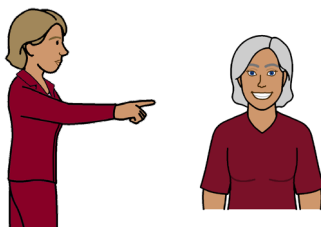


QCAT will ask other people who know you about what they think.



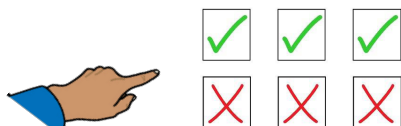
For example

- a family member or good friend
- your doctor or other medical workers.



After the meeting QCAT will say

- who can help you make decisions

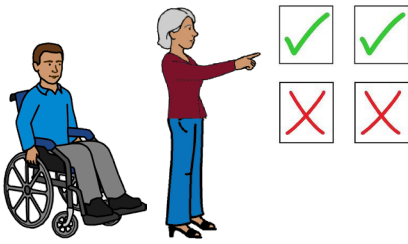


- what decisions you can get help with



- how long you can get help for.

QCAT can choose a guardian



A **guardian** can help you make personal and health decisions.

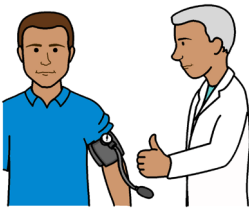


Personal and health decisions can be about

- where you live



- who you can have safe contact with



- what health care you get

- what support services you get.



The guardian **must** listen to what you want.



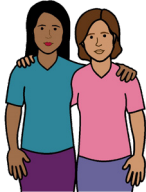
The guardian **must** try to do what you want.

Who can be your guardian?



The guardian can be

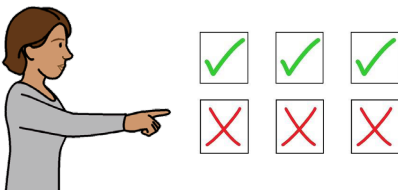
- a family member



- a good friend



- the Public Guardian.



The Public Guardian can help you with personal and health decisions.

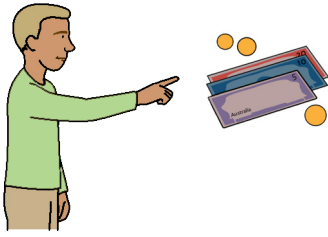


The law says the Public Guardian **must** be your guardian if there is no one else.

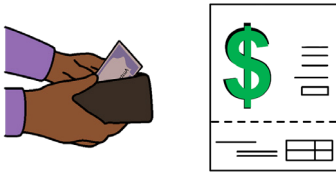


The Public Guardian **cannot** help you with decisions about money.

QCAT can choose an administrator



An **administrator** can help you make decisions about your money.



Money decisions can be about things like

- paying bills



- managing bank accounts



- selling a house.



The administrator must make decisions that are good for you.



The administrator **must** tell QCAT what they do with your money.

Who can be your administrator?

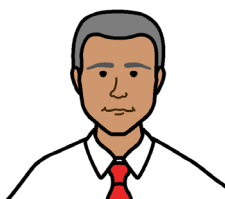


Your administrator can be

- a family member



- a good friend



- the **Public Trustee**.

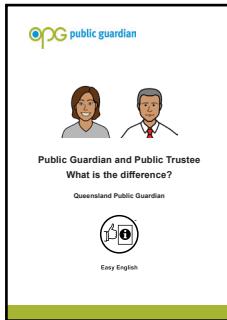


The law says the Public Trustee **must** be your administrator if there is no one else.



More information

You can read more about guardians and administrators in our other book.



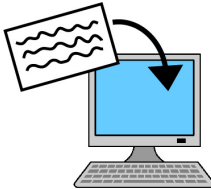
Contact the Public Guardian



Call 1300 653 187



Website publicguardian.qld.gov.au



Email

publicguardian@publicguardian.qld.gov.au

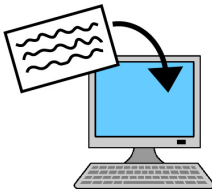
Contact QCAT



Call 1300 753 228



Website qcat.qld.gov.au



Email enquiries@qcat.qld.gov.au

Contact the Public Trustee



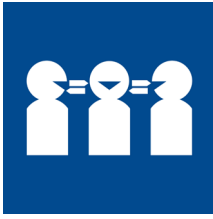
Call 1300 360 044



Website pt.qld.gov.au



Email clientenq@pt.qld.gov.au



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Use the free Translating and Interpreting Service or TIS to make a phone call.

You can call the TIS in your language.



Call 131 450

Give the TIS officer the phone number you want to call.



If you need help to speak or listen

Use the National Relay Service to make a phone call.

You must sign up to the service first.



Call 1800 555 660



Website

[accesshub.gov.au/nrs-helpdesk](https://www.accesshub.gov.au/nrs-helpdesk)

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