How the Public Guardian can help you

Office of the Public Guardian

Easy English
Hard words

This booklet has some hard words.

The first time we write a hard word

- the word is in blue

- we will say what the hard word means.
About this booklet

This booklet is written by the
Office of the Public Guardian.

The Office of the Public Guardian employs people to make decisions for you.

Decisions mean choices.

This booklet tells you

● who we are

● how we can help.
What is a guardian?

A guardian is someone who helps you make decisions.

We might make decisions about

- where you live
- your healthcare
- who will help with your everyday needs.

The Queensland Civil and Administrative Tribunal says

- who will be your guardian
- what decisions your guardian can make.
Why do you have a guardian?

If you do not have someone else to be your guardian we can help.

We make decisions that keep you
● happy

● safe.

What decisions can we make?

We might make decisions about
● 1 thing

● lots of things.
We do **not**

- do the jobs of other people in your life
  - for example, your carer

- make decisions about how you spend your money.

The **Public Trustee** helps with decisions about money.
How do we make decisions?

Before we make decisions we

● ask what you want

● try to get help from people who know you
  – for example, family and friends.

We will tell you who to contact if you are not happy with a decision we make.
Your rights

We think about your rights before we make decisions.

Rights are things that everyone should be able to

● get

● have

● do.

For example, you have the right to be treated the same as other people.
More information

We sent you a letter with

● the name of your guardian

● how you can contact your guardian

● what decisions your guardian can make.

You can contact us if you have any questions.
Contact information

Call the Public Guardian
1300 653 187.

Speak and listen users
1800 555 727
then ask for 1300 653 187.

TTY users
1800 555 677
then ask for 1300 653 187.

NRS users
1300 555 727
then ask for 1300 653 187.

Go to the Public Guardian website
publicguardian.qld.gov.au
Scope’s Communication and Inclusion Resource Centre wrote the Easy English in June, 2018. www.scopeaust.org.au
To see the original contact the Office of the Public Guardian.

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