How the Public Guardian can help you

Office of the Public Guardian

Easy English

Hard words

This booklet has some hard words.

The first time we write a hard word

- the word is in **blue**

- we will say what the hard word means.

About this booklet

This booklet is written by the

Office of the Public Guardian.

The Office of the Public Guardian employs people to make **decisions** for you.

Decisions mean choices.

This booklet tells you

- who we are

- how we can help.

What is a guardian?

A guardian is someone who helps you make decisions.

We might make decisions about

- where you live

- your healthcare

- who will help with your everyday needs.

The **Queensland Civil and Administrative Tribunal** says

- who will be your guardian

- what decisions your guardian can make.

Why do you have a guardian?

If you do **not** have someone else to be your guardian we can help.

We make decisions that keep you

- happy

- safe.

What decisions can we make?

We might make decisions about

- 1 thing

- lots of things.

We do **not**

- do the jobs of other people in your life
  - for example, your carer

- make decisions about how you spend your money.

The **Public Trustee** helps with decisions about money.

How do we make decisions?

Before we make decisions we

- ask what you want

- try to get help from people who know you
  - for example, family and friends.

We will tell you who to contact if you are **not** happy with a decision we make.

Your rights

We think about your **rights** before we make decisions.

Rights are things that everyone should be able to

- get
- have
- do.

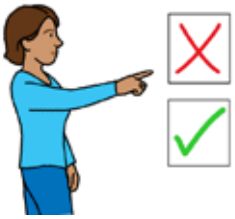
For example, you have the right to be treated the same as other people.

More information

We sent you a letter with

- the name of your guardian

- how you can contact your guardian



- what decisions your guardian can make.

You can contact us if you have any questions.

Contact information

Call the Public Guardian

1300 653 187.

Speak and listen users

1800 555 727

then ask for 1300 653 187.

TTY users

1800 555 677

then ask for 1300 653 187.

NRS users

1300 555 727

then ask for 1300 653 187.

Go to the Public Guardian website

publicguardian.qld.gov.au

Notes

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